

Instructions for:

Deluxe Retractor



DO NOT remove the pin from the side of the retractor until you reach the appropriate step in the directions.

Important: This process is best accomplished on a large horizontal surface with two people.

Note: Design and print the banner to accommodate the 6 to 8 inches that are rolled up inside the base.

STEP 1

Remove contents from the carrying case. You will find the retractor base, a header bar and a shock-corded support bar. The header and support bar are located in the zippered storage compartment.

STEP 2

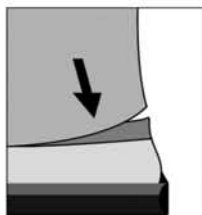
Remove set screw from right side of retractor. Open the header by removing the end caps. Place the edge of your cut banner inside the header and snap it closed. Replace the end caps.

STEP 3

Lay the banner out flat, right side down. On the retractor base you will find a strip of paper. Remove the paper to expose the adhesive.

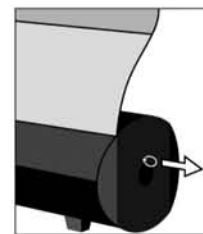
STEP 4

Firmly and evenly press the bottom of the banner to the adhesive.



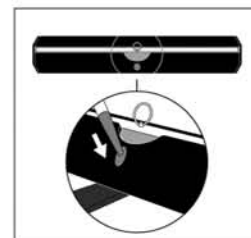
STEP 5

Maintain tension on the banner while slowly removing the pin. Allow the banner to gently roll into the canister.



STEP 6

Assemble the shock-corded support bar and insert it into the base.



STEP 7

When you are ready to display the banner, gently pull the banner out of the canister. Attach the header to the top of the support bar by fitting it onto the lip of the support bar.

STEP 8

When you are ready to retract the banner, simply lift the banner off the support bar and let it slowly wind into the base.